

**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**Word Processing/General Office-14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	66	66	5	7.5%
2016	114	114	2	1.7%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Career Advancement Solutions**  
**1530 Meridian Avenue, Suite 103, San Jose, CA 95125**  
**(408) 978-7670 & <http://www.castraining.com/>**

**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	66	5	5	0	0%
2016	114	2	2	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a Student received education and training. Please ask your enrollment representative for this information.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)**

Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

**Part-Time vs. Full-Time Employment**

Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

**Single Position vs. Concurrent Aggregated Position**

Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

**Self-Employed/Freelance Positions**

Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

**Institutional Employment**

Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This Program Does Not Prepare Students for Professions Requiring Licensure and Licensure Examinations

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Salary and Wage Information (Includes data for the two calendar years prior to reporting)**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.

A list of sources used to substantiate salary disclosures is available from the School. Please ask your enrollment representative for this information.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8100**. Additional charges may be incurred if the program is not completed on-time.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Federal Student Loan Debt**

Students at Career Advancement Solutions are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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**STUDENT NAME - PRINT**

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**STUDENT SIGNATURE**

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**DATE**

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SCHOOL OFFICIAL

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DATE

**Career Advancement Solutions**  
**1530 Meridian Avenue, Suite 103, San Jose, CA 95125**  
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**Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to: \_\_\_\_\_

Date

2. Cancellation may occur when the student provides a written notice of cancellation at the following address: CAREER ADVANCEMENT SOLUTIONS, 1530 Meridian Avenue, Suite 103, San Jose, CA 95125. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.

4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

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**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**Computerized Accounting/Bookkeeping-14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	3	3	0	0%
2016	5	5	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	3	0	0	0	0%
2016	5	0	0	0	0%

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This Program Does Not Prepare Students for Professions Requiring Licensure and Licensure Examinations

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8157**. Additional charges may be incurred if the program is not completed on-time.

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**Federal Student Loan Debt**

Students at Career Advancement Solutions are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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\_\_\_\_\_  
**STUDENT NAME - PRINT**

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
SCHOOL OFFICIAL

\_\_\_\_\_  
DATE

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**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**Computerized Medical Front Office-16 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	7	7	2	28%
2016	6	6	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	7	2	2	0	0%
2016	6	0	0	0	0%

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)**

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**Part-Time vs. Full-Time Employment**

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**Single Position vs. Concurrent Aggregated Position**

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This Program Does Not Prepare Students for Professions Requiring Licensure and Licensure Examinations

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Salary and Wage Information (Includes data for the two calendar years prior to reporting)**

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8613**. Additional charges may be incurred if the program is not completed on-time.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**STUDENT NAME - PRINT**

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**STUDENT SIGNATURE**

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**DATE**

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SCHOOL OFFICIAL

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DATE



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**CALENDAR YEARS 2015 and 2016**

**Customer Service and Retail Cashiering -14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	0	0	0	0%
2016	0	0	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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2015	0	0	0	0	0%
2016	0	0	0	0	0%

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Career Advancement Solutions**  
**1530 Meridian Avenue, Suite 103, San Jose, CA 95125**  
**(408) 978-7670 & <http://www.castraining.com/>**

**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This Program Does Not Prepare Students for Professions Requiring Licensure and Licensure Examinations

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Salary and Wage Information (Includes data for the two calendar years prior to reporting)**

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8100**. Additional charges may be incurred if the program is not completed on-time.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Federal Student Loan Debt**

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**STUDENT NAME - PRINT**

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**STUDENT SIGNATURE**

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**DATE**

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SCHOOL OFFICIAL

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DATE

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**1530 Meridian Avenue, Suite 103, San Jose, CA 95125**  
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**Definitions**

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Date

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4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.



**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**Database/Administrative Assistant-14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	0	0	0	0%
2016	0	0	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	0	0	0	0	0%
2016	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a Student received education and training. Please ask your enrollment representative for this information.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)**

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**Part-Time vs. Full-Time Employment**

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**Single Position vs. Concurrent Aggregated Position**

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**Self-Employed/Freelance Positions**

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

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**Salary and Wage Information (Includes data for the two calendar years prior to reporting)**

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8151**. Additional charges may be incurred if the program is not completed on-time.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Federal Student Loan Debt**

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**STUDENT NAME - PRINT**

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**STUDENT SIGNATURE**

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**DATE**

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SCHOOL OFFICIAL

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DATE

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Date

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**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**English as a Second Language -14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	9	9	1	11%
2016	32	32	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	9	1	1	0	0%
2016	32	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a Student received education and training. Please ask your enrollment representative for this information.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Gainfully Employed Categories (Includes data for the two calendar years prior to reporting)**

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**Part-Time vs. Full-Time Employment**

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**Single Position vs. Concurrent Aggregated Position**

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Salary and Wage Information (Includes data for the two calendar years prior to reporting)**

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**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2016: **\$ 8100**. Additional charges may be incurred if the program is not completed on-time.

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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\_\_\_\_\_  
**STUDENT NAME - PRINT**

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
SCHOOL OFFICIAL

\_\_\_\_\_  
DATE

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**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2015 and 2016**

**Hospitality Front Office -14 Weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2015	0	0	0	0%
2016	0	0	0	0%

**(Student Initial/Date)** \_\_\_\_\_/\_\_\_\_\_

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**Job Placement Rates (Includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	0	0	0	0	0%
2016	0	0	0	0	0%

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**Cost of Educational Program**

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number 888-370-7589 or by fax (916) 263-1897.

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**STUDENT NAME - PRINT**

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**STUDENT SIGNATURE**

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SCHOOL OFFICIAL

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**DATE**

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DATE



**Career Advancement Solutions**  
**1530 Meridian Avenue, Suite 103, San Jose, CA 95125**  
**(408) 978-7670 & <http://www.castraining.com/>**

**Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to: \_\_\_\_\_

Date

2. Cancellation may occur when the student provides a written notice of cancellation at the following address: CAREER ADVANCEMENT SOLUTIONS, 1530 Meridian Avenue, Suite 103, San Jose, CA 95125. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.

4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.