

Career Education for a Skilled
Workforce

1530 Meridian Ave., Suite 103
San Jose, CA 95125

Tel (408) 978-7670
Fax (408) 978-7679

<http://www.castraining.com>



EDUCATING THE "OTHER" WORKFORCE

CAS was founded in 2002 to provide workforce development training to injured workers and dislocated adults to transition back into the workforce.

CAS offers industry-validated training programs that are market relevant and match workplace needs.

This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education.

Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

WHAT WE PROVIDE TO YOU

- Day, evening, or weekend classes
- Friendly and hands-on training
- Small class size
- Individual mentoring
- Lecture
- Free computer for home
- Work from home
- Home study
- Own cubicle and networked computer that simulate actual workplace conditions
- Instructors with experience, knowledge, skills and ability to deliver high quality instruction
- Job search assistance

CALL NOW! COURSES START WEEKLY

CAS is licensed to operate by BPPE School Code **25448282**.

CAS is certified as a Small Disadvantaged Business (SDB # 1205-82) under U.S. Small Business Administration, Washington, D.C.

Federal Central Contractor Registration (CCR) Registered NAICS Code **611699** SIC Code **8331**.

Contact Information

Gil Abad

Director/CEO

Emi Gutierrez

*Associate Director
Chief Academic Officer*

Marilou Morabe

*Chief Operating Officer
Administrative Manager*

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EDUCATING THE “OTHER” WORKFORCE

Our Campus Programs

- Word Processing/General Office
- Computerized Accounting/Bookkeeping (QuickBooks)
- Database/Administrative Assistant
- Computerized Medical Front Office, includes Medical Terminology & Customer Service
- Customer Service and Retail Cashiering
- Hospitality Front Office/Customer Service
- English as a Second Language for the Workplace/General Office Skills (integrated **ESL** and general office training)

Courses Start Weekly - Get Started Today!

Call NOW!!!

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